

## JOB DESCRIPTION

<b>Job Title</b>	Geological Specialist	
<b>Department</b>	Geological Services	
<b>Reports To</b>	Principal Geologist and Vice President Geological Services	
<b>Direct Reports</b>	0	
<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time	<input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Non-Exempt	<input type="checkbox"/> Hourly <input checked="" type="checkbox"/> Salaried

<b>Job Purpose</b>
<p>The Geological Specialist is responsible for supervising field activities, drafting reports and collecting and analysis field data. The Geological Specialist role is typically 60% field / 40% office work, so this role is suitable for people who enjoy working outdoors and working independently.</p>

<b>Essential Functions</b>	
<b>1</b>	<p>Supervise and participate in field activities</p> <ul style="list-style-type: none"> <li>• Supervise field contracted services</li> <li>• Supervise field training of technicians</li> </ul>
<b>2</b>	<p>Report Writing</p> <ul style="list-style-type: none"> <li>• Site work summary emails</li> <li>• Interim reports</li> <li>• Act 2 / storage tank reports:           <ul style="list-style-type: none"> <li>○ Site characterization</li> <li>○ Work plan</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Progress reports</li> <li>○ Final / RACR reports</li> </ul>
<b>3</b>	<p>Interpret Laboratory Data</p> <ul style="list-style-type: none"> <li>● Perform QA / QC of laboratory data</li> <li>● Provide laboratory data interpretations</li> <li>● Design sample plans (soil, soil vapor, groundwater, surface water)</li> </ul>
<b>4</b>	<p>Emergency Response</p> <ul style="list-style-type: none"> <li>● Participate as a member of Resource's Emergency Response team</li> <li>● Participate in the on-call rota</li> </ul>
<b>6</b>	General Clerical Duties

<b>Job Specification Requirements</b>	
<b>Education</b>	High School Diploma
<b>Certifications</b>	Valid driver's license, comfortable driving a ½ ton truck
<b>Experience</b>	Minimum 2 years' experience at Resource as a Technician or equivalent experience with a similar company
<b>Professional knowledge, skills and capabilities</b>	Must be well organized and able to prioritize workload, deliver on time and within budgeted time.
<b>PC proficiency</b>	Computer skills including Microsoft Office, database software is a plus.
<b>Special Requirements</b>	Ability to lift up to 50 lbs. unassisted and work outdoors year round. Must be able to traverse rugged terrain while wearing PPE.